

# Activity Report

## 1. Social Media Post (Required)

Within 7 days after the event, your club must publish an event post on **Facebook or Instagram**.

### 1.1 Post Must Include

- ✓ Club Name
- ✓ Event Name
- ✓ Event Date
- ✓ Event Location
- ✓ Event Highlights (short summary of what happened)
- ✓ Event Photos (2-4 photos)

1.2 Facebook Tag @臺大國際事務處-國際學生與學者服務股 NTUOIA ISSS

1.3 Instagram Tag @ntu.oia.iss

## 2. Email Submission (Required)

Please email the **text and photos** used in your post to [cmh1129@ntu.edu.tw](mailto:cmh1129@ntu.edu.tw)